



## **POLICY STATEMENT ON HEALTH AND SAFETY**

Queen's University is committed to the prevention of illness and injury through the provision and maintenance of a healthy and safe campus. The University endeavours to meet its responsibilities for the health and safety of the members of its community by complying with relevant health and safety standards and legislative requirements, and by assigning general and specific responsibilities for workplace health and safety.

The University takes all reasonable steps to acquaint its employees with their rights and duties in the workplace and applicable regulations and procedures for protecting their health and safety. Where appropriate, the University establishes policies and programs to assist in maintaining safe conditions and work practices and facilitating employee participation in health and safety activities, including health and safety committees.

All individuals shall protect their own health and safety by complying with prevailing regulations and standards and with safe practices and procedures established by the University. Employees must report any health hazards and unsafe conditions or practices to supervisory staff for corrective action.

It is a primary duty of all faculty and staff who are supervisors, as defined under the Occupational Health and Safety Act, to ensure that any persons under their direction are made aware of and comply with all applicable health and safety policies and procedures. They are responsible for ensuring that all aspects of the workplace, including teaching and research sites, are safe and that any risks, hazards, and safety violations drawn to their attention are investigated and corrected promptly.

This policy statement was approved by the Board of Trustees at its regular meeting held on December 3<sup>rd</sup>, 2010.